

## ADMINISTRATOR CONTRACTS

The Board and each administrator shall enter into a written contract establishing rate of pay and other conditions of employment. An administrator's contract shall run from July 1st to June 30th. An extension may be granted, not to exceed one additional year beyond the current contract term.

Modifications in a contract may be made as authorized by state law at the end of the first year of the contract.

The re-appointment of administrators shall be considered by the Board in January. The Board is required by administrative contract to notify an administrator if their contract will be non-renewed by February 1<sup>st</sup>.

Failure to notify the administrator of the intent to non-renew shall automatically result in a one-year extension of the existing contract.

LEGAL REF.: Section 118.24 Wisconsin Statutes

CROSS REF.: 222.1, Administrator Fringe Benefits  
222.11, Administrator Tax-Deferred Annuities  
222.12, Administrator Travel Expenses  
222.2, Administrator Leave Benefits  
222.3, Administrator Development Opportunities

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